

# PARENT PARTNERSHIP

We believe that children benefit most from Pre-school education and care when parents and pre-schools work together in partnership.

## Our Aim

- To support parents as their children's first and most important educators.
- To involve parents in the life of the Pre-school and their children's education.
- To support parents in their own child's continuing education and personal development.

## Method

In order to fulfill these aims:

- We welcome parents on a first visit and their child's first day and show them what happens during the session;
- We ensure that our arrangements for settling children into Pre-school are flexible to allow parents and children to feel secure and confident and also provide time for parents and practitioners to discuss each child's circumstances, interests, skills and needs;
- We invite parents to stay for a whole or part of the session to settle their child on the first day;
- Parents must notify pre-school by telephone by 9.30am on the day of the session if their child will not be attending. A staff member may phone parent to verify why child is absent.
- We are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families;
- We keep parents informed of curriculum plans and weekly themes so that they can encourage their child to participate by bringing items from home;
- The parents receive information and updates via a weekly email; via the preschool website and have access to written information and keyworker communication,
- We inform all parents on a regular basis about their children's progress;
- We involve parents in the shared record keeping about their children and ensure parents have access to their children's written records;
- We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the group; e.g. visit from a parent who is a policeman; a parent with IT skills;
- We consider suitable times for meetings and activities to be inclusive for all and ensure that details are advised well in advance to ensure everyone has the opportunity to attend or make alternative arrangements.
- We encourage and support parents to play an active part in the governing and management of the Pre-school. The Pre-school Agm and Committee meetings are advertised by email and flyers.
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- We encourage parents to participate in committee meetings;
- We have a system in place for parents to register queries, complaints or make suggestions either via our website or a postal box in the pre-school foyer.
- Parents have access to our policies and procedures via the website and a hard copy is available at all times by the signing in register.
- Parents have access to the minutes of the committee meetings in the preschool foyer.
- Helping parents are expected to have a current Disclosure & Barring Service check if they are frequent helpers (attend the pre-school once a week) or if their visits are considered intensive (4 or more sessions in a 30 day period).

For website information: [www.marlowbottompreschool.org.uk](http://www.marlowbottompreschool.org.uk)

The following documentation is in place:

- Admissions policy;
- Complaints procedure

This Policy was agreed and adopted at a Committee Meeting held on	
Signed .....	For and on behalf of Marlow Bottom Pre-school CIO

This policy was reviewed and amended as necessary at a Committee Meeting held on	
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